**International Educational Exchange, Inc. Career Training Resume**

 **Insert Photo Here: Required**

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| **TRAINING PROGRAM INFORMATION**  |

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| Position:  | **Which departments are you interested in?**  |
| Duration: | **How long do you wish to train?**  |
| Desired Start date: |  |
| Type of Program: | **\_\_\_\_\_Work/Travel \_\_\_\_\_Internship/Training** |
| **Link to Video Introduction****REQUIRED** |  |

Resources for video introduction: Drop Shots, Skype, U-Tube

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| **CONTACT INFORMATION** |

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| First Name:  |
| Middle Name:  |
| Last Name:  |
| Phone Number: |
| Mobile Number: |
| Email Address: |
| Skype Address: |
| Complete Address including zip code: |
| Country: |
| Date of Birth:  |
| Birthplace City and Country: |
| Nationality: |
| Gender:  |
| Marital Status:  |
| Local Agency |

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| **EDUCATION** |

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| Name of University or Higher Education:  |
| Type of Degree:Level of Degree:Graduation Date:  |
| Country:  |
| Major Field of Study: |
| Relevant Courses Taken: |
| Dates:  | Start:  | End:  | Total Months:      |
| High School Attended:  |
| Country:  |
| Dates:  | Start: | End: | Total Months:  |

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| **SKILLS AND ADDITIONAL INFORMATION** |

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| Computer Skills:  |
| All Language Spoken:  |
| Have you ever visited the US? |

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| **PROFESSIONAL EXPERIENCE** |

**TOTAL YEARS EXPERIENCE:**

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| **Company:**  |
| Job Title:  |
| City:  |
| Country:  |
| Dates:  | Start:  | End: | Total Months:       |
| Describe Job Duties:  |
|  |
| **Company:**  |
| Job Title:  |
| City:  |
| Country: |
| Dates:  | Start:  | End:  | Total Months:        |
| Describe Job Duties:  |
|  |
| **Company:** |
| Job Title:  |
| City:  |
| Country:  |
| Dates:  | Start:  | End:  | Total Months:      |
| Describe Job Duties:  |

**Note: If you need additional space to list your professional experience please type it on a separate piece of paper attached to this application. Please add ALL your work experience to this CV as this is the first impression you give to host companies!**

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| **ENGLISH LANGUAGE ASSESSMENT (To be completed by staff member of IEE)** |

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| Score:  |